



KATHMANDU UNIVERSITY

SCHOOL OF ARTS

Balkumari, Lalitpur, Nepal

Tel: +977 1 5911307

econ@kuso.edu.np

www.kuso.edu.np

soa.ku.edu.np

APPLICATION FORM 2023

Serial No.:

Name of Applicant:

General Instructions to the Applicant

1. Complete the application form as presented.
2. Attach certified copies of original transcripts (high school onwards) along with the application form.
3. Submit an application letter explaining why you want to join the program.
4. Submit this application with a non-refundable application fee of NRs. 1000/-.
5. Prepare for an Entrance Exam and/or Interview to be conducted at the Department of Development Studies, School of Arts, Balkumari, Lalitpur.

Correspondence

All correspondence relating to admissions should be addressed to:

The Dean,

School of Arts

Kathmandu University

Balkumari, Lalitpur

Tel.: 5911307

Document Submission Checklist (To be submitted along with the form)

S.N.	Documents	Tick	Remarks
1	Letter of Motivation		
2	Application Form		

3	Passport-size Photo (3 copies)		
SLC or Equivalent Certification			
4	Attested copy of Transcript/Mark Sheet		
5	Attested copy of Certificate		
6	Attested copy of Character Certificate		
+2 or Equivalent Level Certification			
7	Attested copy of Transcript		
8	Attested copy of Certificate		
9	Attested copy of Character Certificate		
Bachelors Level Certification			
10	Attested copy of Transcript		
11	Attested copy of Certificate		
12	Attested copy of Character Certificate		
Masters Level Certification (if applicable)			
13	Attested copy of Mark sheet/Transcript		
14	Attested copy of Character Certificate		
15	Attested copy of Mark sheet/Transcript of all years/semesters (for provisional application)		
Others			
16	Attested copy of Citizenship Certificate		
17	Application Fee: NRs.1,000/-		

Dean's Signature

Date: _____

3. Education

List in chronological order the schools you have attended, beginning from SLC/SEE.

School/College	Major Subjects	Degree Earned	Percentage or CGPA	Dates Attended

4. Awards and Recognition

List all significant scholarships, awards, and academic prizes you have received since high school.

5. Activities

List any major activity you have taken part in since high school.

Name of Activity	Description	Date of Participation

6. Career

Career Summary (begin with the current or the most recent post)

Date (From _____ to _____)	Employing Institution	Position/Responsibilities

7. Other details

Add any other information that you believe may influence our decision on your application.

8. Only for foreign students

Country of citizenship: _____ Type of visa: _____

Local contact person: _____

I hereby certify that the information given above is complete and accurate.

_____ Date: _____ Signature of Applicant

_____ Date: _____ Signature of Guardian

