



KATHMANDU UNIVERSITY SCHOOL OF ARTS

Hattiban, Lalitpur, Nepal
Tel: +977 1 5251 294, 5251 306
kuso@ku.edu.np
www.ku.edu.np/arts

APPLICATION FORM

Serial No.:

Name of Applicant:

(Tick the one you are applying for)

☐ Masters in Media Studies

General Instructions to the Applicant

1. Complete the application form as presented.
2. Attach certified copies of original transcripts (high school onwards) along with the application form.
3. Submit an application letter explaining why you want to join the program.
4. Submit this application with a non-refundable application fee of **NRs. 1000/-**.
5. Prepare for an Entrance Exam and/or Interview to be conducted at the **Department of Languages and Mass Communication, School of Arts, Hattiban, Lalitpur**.

Correspondence

All correspondence relating to admissions should be addressed to:

The Dean,
School of Arts
Kathmandu University
Hattiban, Lalitpur
Tel.: 5251294/5251306

Document Submission Checklist (To be submitted along with the form)

S.N.	Documents	Tick	Remarks
1	Letter of Motivation		
2	Application Form		
3	Passport-size Photo (3 copies)		
SLC or Equivalent Certification			
4	Attested copy of Transcript/Mark Sheet		
5	Attested copy of Certificate		
6	Attested copy of Character Certificate		
+2 or Equivalent Level Certification			
7	Attested copy of Transcript		
8	Attested copy of Certificate		
9	Attested copy of Character Certificate		
Bachelors Level Certification			
10	Attested copy of Transcript		
11	Attested copy of Certificate		
12	Attested copy of Character Certificate		
Masters Level Certification (if applicable)			
13	Attested copy of Mark sheet/Transcript		
14	Attested copy of Character Certificate		
15	Attested copy of Mark sheet/Transcript of all years/semesters (for provisional application)		
Others			
16	Attested copy of Citizenship Certificate		
17	Application Fee: NRs.1,000/-		

Passport
size
Photograph

1. I hereby apply for admission to the Masters in Media Studies program at the Department Languages and Mass Communication, Kathmandu University. If accepted as a student I shall comply with all regulations, conditions and rules of the University.

[illegible]

Marital Status: _____ Sex: ☐ Male ☐ Female ☐ Others _____

Parents'/Guardian's Name:	
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Parents'/Guardian's Occupation: _____

[illegible]

Correspondence Address

Province: _____ District: _____

Rural/Municipality: _____ Ward no: _____

Tel: E-mail:

Permanent Address

Province: _____ District: _____

Rural/Municipality: _____ Ward no: _____

Tel: E-mail:

For Office Use

Accepted

☐ Rejected

Comments/Remarks

HoD's Signature: _____

Date: _____

3. Education

List in chronological order the schools you have attended, beginning from SLC/SEE.

School/College	Major Subjects	Degree Earned	Percentage or CGPA	Dates Attended

4. Awards and Recognition

List all significant scholarships, awards, and academic prizes you have received since high school.

5. Activities

List any major activity you have taken part in since high school.

Name of Activity	Description	Date of Participation

6. Career

Career Summary (begin with the current or the most recent post)

Date (From _____ to _____)	Employing Institution	Position/Responsibilities

7. Other details

Add any other information that you believe may influence our decision on your application.

8. Source of Information:

Where did you find out about this program?

☐

School's Website

☐

Social Media

☐

Newspapers

☐

School's Events

☐

others

Please mention if Others: _____.

9. Only for foreign students

Country of citizenship: _____ Type of visa: _____

Local contact person: _____

I hereby certify that the information given above is complete and accurate.

Signature of Applicant

Date: _____

Signature of Guardian

Date: _____

[illegible]

Passport
size
Photograph

Program applied for: _____

[illegible]

Middle Name

Permanent Address

Email: _____

Mobile No:

Applicant's signature

Date:

[illegible]

Passport
size
Photograph

Program applied for:

[illegible]

Middle Name

Permanent Address

Email:

Mobile No:

Applicant's signature

Date: